



NATIONAL INTERAGENCY PRESCRIBED FIRE TRAINING CENTER INTERAGENCY BURN PLAN WORKSHOP DECEMBER 2025

Announcement of an upcoming delivery: **December 2-4th, 2025.**

Summary: This workshop will provide an opportunity to improve and refine burn plans. Through content delivery, practical exercise, small group activity; participants will write new or edit existing burn plans building on principles discussed. This will provide continuing education on burn plan preparation to improve collective understanding of prescribed fire plans, regardless of agency. Participants should be prepared to bring computers and burn plans for review and collaborative work. Participants will receive credit for RT-300 or continuing education credits.

Intended Audience:

- All are welcome
 - NGO, state, tribal, private, municipal,
 - **NWCG qualifications are NOT a pre-requisite for this workshop – all are welcome**
- Burn Boss trainees
- Certified burn managers
- Newly qualified Burn Bosses
- Burn plan writers
- Line officers (Agency Administrators)
- Fire Managers, Fuels Technicians, Fuels Specialists, and Fire Management Officers, etc.



The overall intent of this workshop is to improve focus on recognizing and preparing quality burn plans. This will improve our collective ability to reduce risk.

Potential benefits and objectives for participants:

- Opportunity to learn & work in a focused environment, free from distractions of the day job,
- Acquire new skills, address specific challenges, or explore unique topics,
- Access to Subject Matter Expert (SME) - help with fire behavior modeling and writing,
- Collaboration and networking with peers, including
- Examples of good burn plans that can be used as templates,
- Latest policy direction (NWCG and agency specific),
- Tech review support (as time allows),
- Practical knowledge and opportunity for participants to apply what they've learned

Timeline:

- Outreach and application: September 1st – October 15th by close of business.
- Selection: Notifications by October 28th
- Workshop dates: **December 2-4th, 2025**

Where: Multi-hub synchronous delivery with in-person gatherings at each Hub:

- California: Monterey, CA
- Intermountain area: Boise, ID
- Northwest: Redmond, OR
- Southwest: Tucson, AZ
- Southern Area: Tallahassee, FL
- Rocky Mountain area: Fort Collins, CO
- Eastern area: Marquette, MI

Outline of the week:

- Sample DRAFT agenda items (subject to change)
 - Intent, Review of Best Management Practices, Lessons Learned.
 - Review of Complexity Analysis & Risk Management
 - Agency Administrator communication and relationships
 - Holding Plan, Contingency Plans, Wildfire Declaration
 - Objectives, Prescription, fire behavior modeling (including Behave and IFTDSS)
 - Ignition plans, including Aviation: Mission Aviation Safety Plan, Drone aerial ignition planning
 - Safety & Medical Plan,
 - Monitoring, Smoke Management

Not all burn plan elements will be covered, though time will allow for flexibility to address in small groups or one-on-one throughout the week.

To apply:

Please submit a nomination via the Learning Portal (link below),

- <https://www.wildlandfirelearningportal.net/course/view.php?id=4116>
- This process should take less than 5 minutes.

For questions, please email Phillip.graeve@usda.gov
Nominations will be approved no later than October 28th

